

# Welcome Home! to ATALA HALL



Prepare for  
your arrival!

We can't wait for you to join us on campus and Live the Bull's Life! Grand Opening will take place on **Friday, August 23, from 9 a.m. to 5 p.m.**

Stay up to date on important move-in information by reading the "Moving In" page at [sarasotamanatee.usf.edu/housing](https://sarasotamanatee.usf.edu/housing).

Grand Opening day is one of celebration, transition, and support. Whether you arrive on your own or with family and friends, know that as a USF Bull, you will be welcomed by staff, faculty, and fellow students when you get to campus. This move-in guide will help prepare you for the big day.

## When Should I Arrive on August 23?

We recommend arriving during your arrival window below to expedite your check-in process. However, flexibility will be exercised to accommodate the arrival of all residents and their families.

- **New USF Students:** 9:00 a.m. - 10:30 a.m.
- **Continuing USF Students:** 10:30 a.m. - 12:30 p.m.
- **New College Students:** 12:30 p.m. – 4:00 p.m.
  - 4th floor – 12:30 p.m. – 2:30 p.m.
  - 3rd floor – 1:30 p.m. – 3:30 p.m.



If you are unable to arrive before 5 p.m. on August 23, residents will be able to check into their room at the Atala Hall service desk located on the first floor.

[See Atala Hall Service Desk Hours](#)

## Before You Arrive

It's almost time to Live the Bull's Life, so make sure you're prepared!



- **Order and activate your USFCard before moving in.** Remember to order your USFCard and activate the card before arriving to campus as this will be how you will access Atala Hall. [Order your USFCard today!](#)



- **Arrange travel plans ahead of time!** Make sure you finalize your plans, arrange travel, and prepare for where to go on move-in day before arriving on campus. Atala Hall will not open to residents until August 23. [If you need somewhere to stay before August 23, check out these hotels close to campus.](#)



[Housing Portal](#)

- **Know your housing assignment.** Information about your housing assignment and roommate(s) is available in the Housing Portal. To view your assignment, log in to the Housing Portal, select "My Account," then "My Assignments," then "View Assignments, Roommates, and Suitemates" to view your fall/spring housing assignment. This is also where your roommates/suite-mates/apartment-mates are listed.



- **Start packing!** Review the move-in checklist on our website for a list of what to bring (and what not to bring!) [Move-in Checklist](#)

# Grand Opening

# AUGUST 23

## 1

### Check-In inside the Ballroom

When you arrive on campus, make your way to the Ballroom on the first floor of the Student Center where our team will help you check in, confirm your housing assignment and get access to your room. The map included in this guide, as well as the signs around campus, will help you find your way!

**Stay Together!** Every member of your group must stay together. Family members cannot unload belongings prior to their student completing the check-in process. This will help avoid unnecessary delays while moving in.



Google Maps to Atala Haul

## 2

### Unload Your Belongings

It's time to move in your belongings! Approximately 20 courtesy carts will be available during Grand Opening on a first-come, first-served basis, but we encourage families to bring their own carts and hand trucks to assist with the move-in process.

USF Sarasota-Manatee faculty and staff will be happy to help you move your belongings into your room as part of the inaugural Atala Haul move-in assistance program!

## 3

### Set Up Your Room!

Congratulations! You are now an Atala Hall resident. It's time to get settled into your new home! When decorating and setting up your space, be sure to follow all USF Housing & Residential Education policies and guidelines.

[Housing Policies](#)



### What else is planned for August 23?

Grand Opening	9:00 a.m. - 5:00 p.m.
Resource Fair	Noon - 2:00 p.m.
USF Orientation <i>(Required for all new USF freshmen)</i>	2:00 p.m. - 5:00 p.m.
USF Sarasota-Manatee Block Party	5:00 p.m. - 7:30 p.m.

### Resident Mail

Mailbox information is visible on the same screen as your housing assignment in the Housing Portal. If you want to ship anything prior to move-in, please wait until August 19. Retrieve packages and mail from the Atala Hall Mail Center located at the service desk in the first-floor lobby. The Atala Hall Mail Center will be open starting Friday, August 23.



[Learn more on our website!](#)

### Bed Height Request

All beds in Atala Hall will be set to the standard, medium-height setting. This is the ideal setting as it allows for maximum space within your room. If you need to request a different bed height, please submit a maintenance request through the housing website. Please keep in mind that residents and their guests will not be allowed to adjust the bed height for safety reasons.



For any additional bed-height questions or concerns, please connect with your Residence Life Coordinator.

[Learn more on our website!](#)

### Accommodations

USF is an Equal Opportunity/Equal Access Institution. If you would like to request an accommodation for move-in, we ask that you contact our office at 813-974-0001 or sar-housing@usf.edu five days before your arrival.

# UNIVERSITY OF SOUTH FLORIDA SARASOTA-MANATEE

8350 N. Tamiami Trail, Sarasota, FL 34243, USA



**HOUSING CHECK-IN**  
Enter Here!



## LET US GUIDE THE WAY

# HELPFUL RESOURCES



**Card Center (Student IDs)**  
(941) 359-4220



**Parking & Transportation Services**  
(941) 359-4220



**Dining Services/Meal Plans**  
(813) 974-4499



**Campus Safety & Security**  
(941) 993-8548 (non-emergency)  
911 (emergency)



**Financial Aid**  
(941) 359-4459



**Student Accessibility Services**  
(941) 359-4714



**New Student Experiences**  
(941) 359-4342



**Undergraduate Admissions**  
(813) 974-3350



**Parent and Family Engagement**  
(941) 359-4330

